



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AV-0**

April 29, 2004

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**WHITEMAN AIRPORT
AIRCRAFT PARKING RAMP PROJECT
CATEGORICAL EXEMPTION
APPROVE TOTAL PROJECT COST AND
REQUEST AUTHORIZATION TO APPLY FOR
AIRPORT IMPROVEMENT PROGRAM GRANT
SUPERVISORIAL DISTRICT 3
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve a total project cost of \$650,000 (Enclosure A).
3. Authorize the Director of Public Works, or his designee, to apply for Airport Improvement Program (AIP) grant funds for up to \$585,000 for the design and construction of an aircraft parking ramp at Whiteman Airport, Pacoima.
4. Approve an exception to the County's Grant Policy by authorizing the Director of Public Works to accept AIP grant funds.

5. Authorize the Director of Public Works, or his designee, to conduct business with the Federal Aviation Administration (FAA) on any and all matters related to the grant funds, including executing grant agreements and signing requests for disbursement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Director of Public Works, or his designee, to apply for and accept Federal Aviation Administration AIP grant funds up to \$585,000. The grant funding will provide for design and construction of an aircraft parking ramp at Whiteman Airport, Pacoima.

Due to recent and future business growth within the airport, additional ramp space is needed for aircraft tiedown customers. Approval of these actions and subsequent actions by the Board will allow design and construction of an aircraft parking ramp (approximately 210,000 square feet) located at the mid-field area of the airport. The project will include removal of existing power lines and poles, concrete and asphalt removal, clearing and grubbing, unclassified excavation, final grading, placing and compacting base material, and paving with asphalt hot mix.

Implementation of Strategic Plan Goals

This action is consistent with the Strategic Plan Goal of Fiscal Responsibility, since Federal aid grants provide 90 percent reimbursable funds from the Airport Improvement Program to help finance an airport parking ramp for future expansion. This action satisfies the Goal of Service Excellence by providing a safer and more accommodating facility for airport customers.

FISCAL IMPACT/FINANCING

The FAA grant funding commitment will be the main revenue source which will provide the major portion of the funds for the design and construction of the aircraft parking ramp. Sufficient funding will be available from the Aviation Capital Projects Fund to finance the County's matching share of up to \$65,000 for this project. Public Works will explore additional funding opportunities to offset the County's match. This project will only be initiated upon FAA's approval of grant funding.

There will be no impact to the County's General Fund as a result of this project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4064 of the California Aid to Airports Program Regulations, local government approval authorizing the submittal of applications for grant funding is required.

On July 11, 2000, your Board approved the guidelines to be followed prior to the acceptance by the County of grants of \$100,000 or more. These guidelines include a requirement that a County Department prepare a Grant Management Statement for your Board's review prior to the Department's carrying out the activities covered under the grant. The enclosed Grant Management Statement has been prepared to conform to this requirement.

ENVIRONMENTAL DOCUMENTATION

This project is categorically exempt, as specified in Class 1 (n) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from the completion of this project, which will result in increased parking and operating ramp area for the airport users/tenants, and increase the revenue for the airport.

CONCLUSION

Please return one approved copy of the Board letter to the Chief Administrative Office (Capital Projects) and two to the Department of Public Works, Aviation Division.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

TL:hz
CAPITAL PROJECT AIRCRAFT TIEDOWN RAMP WHP 04/B-2

Enc. - 2

cc: Auditor Controller
County Counsel

April 29, 2004

ENCLOSURE A
WHITEMAN AIRPORT
AIRCRAFT PARKING RAMP PROJECT
PROJECT BUDGET SUMMARY
APPROVE TOTAL PROJECT BUDGET

I. PROJECT SCHEDULE

| Project Activity | Proposed Completion Date |
|--------------------------------------|-------------------------------------|
| Submit Grant Application to FAA | June 04 |
| Receive Grant from FAA | September 04 |
| Final Plans and Specifications | January 05 |
| FAA Approve Plans and Specifications | February 05 |
| Advertise for Construction Bids | March 05 |
| Award Construction Contract | May 05 |
| Construction Start | July 05 |
| Substantial Completion | November 05 |
| Final Acceptance | December 05 |

II. PROJECT BUDGET SUMMARY

| Budget Category | Proposed Project Budget |
|---|--|
| Construction: Construction Contract Change Order Contingency Total Construction Cost | \$ 500,000 <u>20,000</u> \$ 520,000 |
| Consultant Services | 50,000 |
| Miscellaneous Expenditures | 5,000 |
| County Services | 75,000 |
| TOTAL | \$ 650,000 |

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

| | | |
|--|--|-------------------------------------|
| Department: Public Works | | |
| Grant Project Title and Description | | |
| Whiteman Airport, Construct Aircraft Parking Ramp | | |
| Funding Agency | Program (Fed. Grant #/State Bill or Code #) | Grant Acceptance Deadline |
| Federal Aviation Administration (FAA) | Airport Improvement Program (AIP) | September 30, 2004 |
| Total Amount of Grant Funding: up to \$585,000 | | County Match: up to \$65,000 |
| Grant Period: Until project is completed | Begin Date: 6/04 (est.) | End Date: 6/05 (est.) |
| Number of Personnel Hired Under This Grant: | Full Time: N/A | Part Time: N/A |
| <u>Obligations Imposed on the County When the Grant Expires</u> | | |
| Will all personnel hired for this program be informed this is a grant-funded program? | Yes__ | No <u>X</u> |
| Will all personnel hired for this program be placed on temporary ("N") items? | Yes__ | No <u>N/A</u> |
| Is the County obligated to continue this program after the grant expires? | Yes__ | No <u>N/A</u> |
| If the County is not obligated to continue this program after the grant expires, the Department will: | | |
| a.) Absorb the program cost without reducing other services | Yes__ | No <u>N/A</u> |
| b.) Identify other revenue sources (describe below) | Yes__ | No <u>N/A</u> |
| c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant. | Yes__ | No <u>N/A</u> |
| Impact of additional personnel on existing space: | | |
| N/A | | |
| Other requirements not mentioned above: | | |
| The County will initiate the grant termination after the Board of Supervisors accepts the completed contract work. | | |

Department Head Signature_____

Date:_____